

MEPPERSHALL PARISH COUNCIL

MINUTES OF A STATUTORY MEETING OF THE COUNCIL
HELD IN THE VILLAGE HALL, MEPPERSHALL ON MONDAY 13TH SEPTEMBER 2021

PRESENT: **Councillors:** Thompson (Chair), Chapman, Merryweather, Parsons, and Standbridge.
 The Clerk: A Marabese.
 Others: Ward Councillors Brown and Liddiard, and 5 members of the public.
The Chairman declared the meeting open at 7:02pm.

674. APOLOGIES FOR ABSENCE

- a. Councillors Crossley and Morgan provided apologies that were accepted.

675. CHAIRMANS ANNOUNCEMENTS

The Chairman reminded all those present at the meeting of the COVID-safe meeting guidelines. The Chairman read the Parish Council notice and announcement in relation to meetings in connection to openness and transparency, and then advised those present of the following:

- a. PCC Annual Parish council conference Invitation – 5th October 6pm-8pm via teams – Cllr Thompson to attend.
- b. CPRE AGM and talk invitation on Thursday 7th October, 7pm Wooton Community Centre – Cllr Thompson to attend.
- c. The most recent crime statistics report for Meppershall show 8 recorded crimes in the village during August which is an increase on previous numbers.
- d. The OPCC has advised of grants available for road improvements, however as they have confirmed that the time limit to use our grant will be extended to December 2022 there seemed little sense in making another application.

676. MEMBERS INTERESTS

- a. To receive declarations of interest from councillors on items on the agenda and requests for dispensation.
None received or requested.

677. PUBLIC SESSION

At this point (7:09pm) the Chairman suspended Standing Orders to receive reports from Ward Councillors, village organisations and to allow members of the public to address the Council in relation to items on the agenda or request matters to be discussed at a subsequent meeting.

Ward Councillor Liddiard advised the meeting that:

- Garden Waste - The collection of garden waste remains suspended however CBC does have new drivers ready to take HGV driving tests and they want to resume services ASAP.
- Tidy Tips - Residents can still book slots at CBC Tidy Tips for the disposal of garden waste.
- Ward Councillors Grant Scheme – money is still available and Ward Councillors would welcome requests from village organisations.
- Refugees from Afghanistan – CBC are supporting refugee families (6 families supported so far) and have asked the Government to allocate CBC a fair share of those arriving.
- Pathfinder Legal Services – CBC owns a third share of Pathfinder Legal Services with two other local authorities; Cambridgeshire and Northants. CBC therefore no longer has its own legal team. The most recent publicised accounts for Pathfinder Legal Services show a profit of £865k, with other local authorities buying in services from them.

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- Highways consultation – Cllr Liddiard to forward details to the Clerk for distribution.
- Schools for the Future – Programme has been ‘paused’ in our local cluster due to cost and growth numbers different from those expected. The CBC CEO will be taking over responsibility the delivery of the programme including staffing as it is considered to be a large capital expenditure programme.

Ward Councillor Brown advised the meeting that:

- Black Cat – A flyover is proposed at the Black Cat that would see the A1 go under the flyover and the A421 as a dual carriageway underneath leading all the way to Cambridge.
- RAF Henlow – Homes England have reported that they are no longer contemplating building new homes on RAF Henlow. Another organisation may. Due to the cost and implications of moving training equipment it is likely that the earliest closure date for RAF Henlow will be 2025.

The following questions were raised by members of the public:

- Can waste trucks able to take garden waste be parked at Priory House so that residents do not have to travel to Tidy Tips? *Cllr Brown advised this was not possible as Priory House was being used a Vaccination Centre.*
- Is garden waste likely to be emptied soon? *Cllr Liddiard reported that the CBC Portfolio holder is trying to organise garden waste collections by the end of September to beginning of October but no plans have been issued yet.*
- Can Pathfinder Legal Services be opened up to use by local parish councils? *Cllr Liddiard believed they are however he would clarify the situation and provide an update to the Clerk.*
- Is the profit made by Pathfinder not too high for a business owned by local authorities?
- Does MPC have a representative on the Village Hall Committee as original documentation requires this? *The Clerk advised that at present MPC does not have a representative on the Village Hall Committee as previously there was thought to be a conflict of interest.*
- Can MPC reconsider their position on this and put forward a representative? *The Clerk was asked by the Chairman to add this item to the next MPC agenda.*

Standing orders were reinstated at 7:30pm

678. MINUTES

- a. To receive and approve distributed minutes of the Ordinary Meeting of Meppershall Parish Council held on Monday, 12th July 2021.
Proposed Cllr Thompson/Seconded Cllr Chapman. Resolved that the minutes of the Ordinary Meeting of Meppershall Parish Council held on Monday 12th July 2021 are an accurate record of the proceedings and that they be signed by the Chairman. Carried.

679. PROCEDURES, CONSULTATIONS & LEGAL

- a. **Co-Option** – To consider any councillor co-option requests received.
The Clerk advised that the expression of interest in co-option that had been circulated to all councillors for consideration for the meeting in July was still valid and that she had informed the applicant that Council would consider the application at this meeting. Councillors welcomed the application but as the applicant was not present at the meeting Council were unable to consider the application at this time.
Proposed Cllr Thompson/Seconded Cllr Chapman. Resolved that the Clerk advise the applicant that their application could not be considered at this time but that they are free to make another application in the future. Carried.

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b. Councillor delegation

- i. To consider any changes required to councillor working group and committee delegation.

Councillors reviewed the current delegation arrangements and agreed that no changes were required. Where there was currently no Spokesman for a working group the Clerk would take on that role.

c. Councillor numbers

- i. To consider number of MPC councillors required.

The Clerk advised that in 2018 CBC carried out a Community Governance Review (CGR) where, as part of the review, MPC were invited to consider the number of Councillors that we have to represent our Parish. At the time MPC chose to maintain 10. CBC would not have expected to carry out a further CGR for a least 5 years (i.e. 2023), however they have received a request from one of the Town Councils seeking to reduce their Councillor numbers and as a consequence, thought they would ask if any other Town or Parish Councils also wished for their numbers to be reviewed.

Normally, a Parish Council would have a minimum of 7 members and CBC would not be starting the process of carrying out a review until 2022 with any resultant changes being made in time for the 2023 elections. Councillors discussed the pros and cons of having both 10 and 7 councillors and agreed that due to the amount of work required of councillors no reduction from 10 should be requested.

Proposed Cllr Thompson/Seconded Cllr Parsons. Resolved that MPC retain 10 councillors. Carried.

d. Procedures

- i. To re-adopt MPC Data Protection Policy v2.2.

Proposed Cllr Thompson/Seconded Cllr Merryweather. Resolved to re-adopt MPC Data Protection Policy v2.2. Carried.

- ii. To re-adopt MPC Privacy Notice v1.2.

Proposed Cllr Thompson/Seconded Cllr Chapman. Resolved to re-adopt MPC Privacy Notice v1.2. Carried.

- iii. To adopt MPC Asset Register Policy v1.0.

Proposed Cllr Thompson/Seconded Cllr Chapman. Resolved to adopt MPC Asset Register Policy v1.0. Carried.

- iv. To adopt MPC Freedom of Information Policy v1.0.

Proposed Cllr Thompson/Seconded Cllr Chapman. Resolved to adopt MPC Freedom of Information Policy v1.0 with the addition of a process flow chart. Carried.

- v. To adopt MPC Dealing with Complaints Policy v1.0.

Proposed Cllr Thompson/Seconded Cllr Chapman. Resolved to adopt MPC Dealing with Complaints Policy v1.0 removing the appeals section. Carried.

- vi. To adopt MPC Dealing with Habitual or Vexatious Complainants Policy v1.0.

Proposed Cllr Thompson/Seconded Cllr Chapman. Resolved to adopt MPC Dealing with Habitual or Vexatious Complainants Policy v1.0. Carried.

- vii. To adopt MPC Equality and Diversity Policy v1.0.

Proposed Cllr Thompson/Seconded Cllr Standbridge. Resolved to adopt MPC Equality and Diversity Policy v1.0. Carried.

- viii. To consider whether MPC requires a Sustainability policy.

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The Clerk reported that a village organisation had requested that MPC consider adopting a sustainability policy. MPC had previously supported CBC's Sustainability Plan when it came out for consultation. Councillors agreed that MPC should look into this. *Action Clerk to create a policy for review.*

e. IT – Website and Email

- i. Cllr Standbridge to provide an update on the new website.

Cllr Standbridge reported that the new website had received good feedback with 692 users since the new website went live. The website has been viewed 955 time also which is good for a non-business website.

The Chairman wished to that Cllr Standbridge and the Clerk for the work put into setting up the new website.

- ii. To approve website hosting provider and costs for coming year.

Cllr Standbridge and the Clerk had conducted research on alternative domain hosting services due to the issues experienced with the current service provider. Cllr Standbridge recommended using Krystal Hosting Ltd (as they provided services to many other hosting service providers) and their Ruby package which would give all the functionality of the current service provider but also amongst other things, 31 daily backups, unlimited storage backups and UK based support availability via phone, online and chat. Cllr Standbridge also advised that there would be a cost saving if signing up for more than one year and that Krystal can also apply for a gov.uk domain name for the council if required. The Clerk reminded council that the costs for a more than a one year hosting package had not been budgeted for but that there was money in general reserves to cover the cost. The date for renewal with the current supplier is 28th September.

Proposed Cllr Standbridge/Seconded Cllr Chapman. Resolved to move domain hosting services to Krystal Hosting Ltd on a 3 year deal and to make payment before the next meeting if required. Carried.

- iii. To consider use and management of Meppershall.org email addresses.

The Clerk advised that parish councils are being urged to make use of gov.uk email addresses and the same for websites. MPC will need to make a decision whether we wish to match a switch but at the same time maintain Meppershall.org emails. Cllr Standbridge further added that a .org website is commonly used for not-for-profit organisations based in the USA. A change to a gov.uk domain and emails would have to occur after moving to Krystal who would need to apply for the domain name on our behalf. The cost is £100+VAT for initial set up and renewal would take place in 2 years' time.

Proposed Cllr Parsons/Seconded Cllr Merryweather. Resolved to apply for gov.uk domain and apply to website and appropriate emails. Carried.

f. Centenary Field Parish Facilities

- i. Update from Clerk and Centenary Field Working Group on handover of Centenary Field to the Parish Council based upon negotiated terms and performance of solicitors representing MPC.

The Clerk had received calls this afternoon from both the Croudace Solicitor Construction Director. The updates is as follows:

- The Solicitor has returned to work today. Unfortunately there has been a death in her family and this is the reason why she has not been at work

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- Croudace Solicitor to send our Solicitor, MVHT and I a revised draft of the settlement letter either today or tomorrow.
- Regarding the 'future defects' clause - rather than base this on a £GBP amount Croudace have advised that this will be re-written to cover future structural defects (due to build or design) using statutory clauses. Our Solicitor will need to confirm he is happy with this but MVHT will need to agree to the wording also.
- Regarding the Parish Council land transfers the Croudace Solicitor has confirmed that she has received communication from our Solicitor but wants him to draw up/prepare the transfers together with the plans.
- We have received an update on outstanding planning conditions.
- An additional £6k is to be added to MPC's settlement (now £57k) to cover additional MPC costs.
- The Croudace Director and I have set a deadline date for signing of completed documents by 30th September as we feel this is achievable and we have agreed to speak again on Monday 20th September in the morning to review progress of actions from both sides. Achieving this date will be highly dependent upon the solicitors doing their bit and agreement of the future defect clause.

g. Stocken House Green Space

- i. Update from Clerk and Cllr Thompson and review of decision to adopt Stocken House Green Space.

The Clerk, Cllr Thompson and Cllr Liddiard met with CBC officers to discuss concerns identified by MPC. Updates as follows:

- Watering of trees and plants required under MPC management. CBC officers do not believe it is required to water trees as suggested in the Management Plan. If required watering is to be done in the first 12 months under Davidson management.
- Litter disposal – CBC officer has advised that the play area requires 2 bins and dog waste bins within the green space area.
- Arborial inspection prior to acceptance – CBC officers have agreed that we should do this.
- Qualified ROSPA inspections every 6 weeks – CBC will not insist on or check this.
- Land drainage responsibility – above or below ground – CBC Suds Officer has suggested that without a commuted sum MPC should not accept responsibility for SUDs or even swales above ground especially as the swales feed into the SUDS system that will be the responsibility of the future onsite management company. It was suggested that the green space to be handed over the MPC could be reduced so that it ends at the footpath prior to the swales areas. It was further suggested that MPC do not even mow the grass in the swales areas unless the management company provide the machinery to be used. CBC Officers also raised concerns of managing the land drains to be installed nr 75 Shefford Road.
- Works to trees to be approved by Ecologist to safeguard bat habitat – CBC will not check this.

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- Replacement planting up to Yr 5 – CBC officers suggest that issues with planting will be evident after 12 months of planting. They have suggested that we add into any agreement with Davidsons a defects liability period that would make Davidsons responsible for planting but review planting with them (receive report after 12 months).
- Yr 10 review and management plan with CBC – CBC officers said that they would not normally expect a 5 or 10 year review. They would only want to know of any fundamental changes within 5 years.
- Phased handover – CBC have advised that the open space needs to be completed by the time Davidsons want to sell their 108 house as per the current Unilateral Undertaking. By this point the area is likely to have been established for 1 year. CBC officers would propose that we accept transfer once Davidsons have 95% occupation.
- CBC Planning officer has advised that Davidsons will need to request a Deed of Variation to amend the Unilateral Undertaking for MPC to be transferred the green space.

Proposed Cllr Chapman/Seconded Cllr Parsons. Resolved that the Clerk and Cllr Thompson engage with Davidsons and agree best way forward. Carried.

- ii. To approve name of green space.
Deferred

680. FINANCE

a. Grants

- i. To consider donation to MAGPAS.

The Clerk could not find details of previous grants given to MAGPAS within accounts however MAGPAS Air Ambulance suggests that:

- £70 buys an I-View Video Laryngoscope used to help with insertion of a breathing tube
- £130 buys items required to anaesthetise a patient
- £352 refills a haemorrhage pouch with equipment required to stop bleeding
- £800 refills an Augusta Westland-169 helicopter fuel tank

MPC has £3000 allocated in the 2021-22 budget towards s137 grants payments. No funds have yet been spent. MAGPAS has in recent years assisted Meppershall residents.

Proposed Cllr Thompson/Seconded Cllr Standbridge. Resolved that a donation of £800 be sent to MAGPAS (Power to support charities and charitable acts – LGA 1972 s.137). Carried.

- ii. To consider donation to Wanderbus.

The new timetable Wanderbus are introducing from October has been established to refine routes and to add new destinations offering a greater variety of services following the changes over the past 18 months. To publicise the timetable to as many potential passengers as possible, they have printed over 16000 copies and are currently having these delivered on a house-by-house basis to try to 'recruit' as many new users as possible across the villages they serve. They have incurred the following costs:

- £721.70 Printing Costs

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- £476.44 Distribution Costs.

Wanderbus is asking if MPC would consider a one-off contribution towards these costs.

MPC has set £3000 allocated in the 2021-22 budget towards s137 grants payments. Only the £800 granted to MAGPAS has been spent.

Proposed Cllr Parsons/Seconded Cllr Chapman. Resolved that a grant of £721.70 be approved for the Wanderbus (Power to make grants for bus services - Transport Act 1985, s.106A). Carried.

b. 2020/2021 Audit

- To receive external auditor report and certificate of completion.

The Clerk advised that the External Auditor had advised that box 7 of Accounting Statement was incorrectly entered as 98,820 instead of 92,820. Changes were made accordingly however a cost of £40 was incurred. Council noted the comment from the External Auditor in its completion letter that stated *"The fixed asset register and Section 2 Box 9 contain a book and binder (£213) bought in the year as fixed assets in accordance with the Council's policy of treating as fixed assets any purchases over £100 of items to be used for a period exceeding one year, although they would not normally be considered to be 'property, plant or equipment'. The guidance in the Practitioner's Guide states that only property, plant and equipment may be treated as fixed assets, although these categories are not defined. The Council should review its fixed asset register in 2020/21 to ensure it is satisfied that all fixed assets are property, plant and equipment and approve the policy representing its interpretation of these terms."* Council agreed that the Leather Bound Condolence Binder is a fixed asset as per the adopted MPC Asset Register Policy. The certificate of completion from the external auditor was noted. The Clerk advised that the MPC website has been updated.

c. Purchase Orders

- Finance Training - To consider any finance training requests.
None received
- Neighbourhood Plan - To approve purchase of banners, cost to print Regulation 14 leaflets and associated documentation, cost to hire MVH for drop in sessions.
Proposed Cllr Thompson/Seconded Cllr Chapman. Resolved to approve costs incurred to print banners, leaflets, documentation and cost to hire MVH for the Neighbourhood Plan Regulation 14 Consultation. Carried.
- Blinds – To approve purchase of Blinds for sports area in Village Hall.
Proposed Cllr Thompson/Seconded Cllr Chapman. Resolved to approve purchase of blinds for the sports area in the village hall at a cost of £838.58 (Power to provide and equip buildings for use of clubs having athletic, social or recreational objectives - LGA (Miscellaneous Provisions) 1976 s.19). Carried.

d. Insurance

- To consider MPC Insurance renewal with Zurich due 1st October 2021.
Proposed Cllr Thompson/Seconded Cllr Chapman. Resolved to approve insurance renewal with Zurich Municipal at a cost of £1350.58 and that payment is authorised as required prior to the next meeting. Carried.

- Document approval** – To approve journal entries, bank reconciliations and bank statements.

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The Clerk presented Bank Statements and Reconciliation reports 144, 145 and 146 for the Current Account and 020, 021 and 022 for the Savings Account.

Reconciliation reports and statements were checked by Cllrs Standbridge and Parsons.

Proposed Cllr Thompson/Seconded Cllr Parsons. Resolved that Bank Statements and Reconciliation reports 144, 145 and 146 Current Account and 020, 021 and 022 Savings Account be approved and signed. Carried.

- f. Orders for the payment of money** - A schedule of payments was distributed at the meeting for approval and authorisation.

Payments presented for payment were checked by Cllrs Chapman and Merryweather.

Proposed Cllr Thompson/Seconded Cllr Chapman. Resolved that the schedule of payments as presented be approved and authorised for payment (to include the final salary for the Caretaker if required prior to the next meeting) by Cllrs Thompson or Parsons. Carried.

Payment No:	Payee	Purpose	Amount
Payments made prior to meeting date including direct debits, standing orders, salaries etc			
DD02-2108	Everflow Water	Alloment Water to 07/09/21	£49.06
DD01-2107	Standard Life	Clerk July Pension	£98.71
SO01-2108	K Crofts	August Salary (09/08/21)	
FA01-2108	P Carne	August Salary (14/08/21)	
SO02-2108	A Marabese	August Salary (14/08/21)	
DD02-2109	Everflow Water	Allotment water to 07/10/21	£618.50
SO01-2109	K Crofts	September Salary (09/09/21)	
DD01-2108	Standard Life	Clerk August Pension	£98.71
Payment requests received before agenda published			
BACS572	A Marabese	Expenses	£202.16
BACS573	P Carne	Expenses - Weedkiller spray	£20.00
BACS574	A&B Gardening	July Grass Cutting	£1,464.00
BACS575	P Carne	Expenses	£18.51
BACS576	Mazars LLP	External Audit	£408.00
BACS577	A&B Gardening	August Grass Cutting	£1,719.24
FA01-2109	P Carne	September Salary (15/09/21)	
SO02-2109	A Marabese	September Salary (15/09/21)	
SO01/2110	K Crofts	October Final Salary (09/10/21)	TBC
DD02-2110	Everflow	Allotment Water to 07/11/21 (DDEBIT)	£48.18

681. PLANNING AND HOUSING

a. Applications since last Council meeting for consideration

- i. CB/21/02518/FULL - 41 Walnut Tree Way, SG17 5AB - Change of Use: From agricultural land to domestic garden rear boundary.

Proposed Cllr Chapman/Seconded Cllr Thompson. Resolved that the Council has no objections to planning application 21/02518. Carried.

Note: For planning applications that are submitted between meetings and for which an extension to the comment's deadline date is not given, powers have been delegated to the Clerk (with a proposed response circulated to the Council) to submit comments to CBC Planning.

b. Sugar Loaf PH

- i. To consider re-nomination for Asset of Community Value (ACV)

The status of ACV will expire on 27th September. Previously residents spent two years getting the application approved and then fighting the planning application to convert

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it into a store. Given the investment and direction the Sugar Loaf PH has now taken (viable business), the re-development of the village stores and the new Village Hall, a viable application may be difficult to prove. Cllr Parsons wished it noted that it is disgraceful only to have been given six weeks' notice prior to the end of the ACV to put together another application.

Proposed Cllr Thompson/Seconded Cllr Chapman. Resolved that the Council would allow the ACV to lapse and not submit a new application. Carried.

682. NEIGHBOURHOOD PLAN

a. Report from the Clerk

The new Chair to the Neighbourhood Plan Steering Group reported that Consultation on the Draft Neighbourhood Plan will start on 20th September until the end of October. Residents will be advised of the consultation via the MPC Website, The Messenger, a leaflet drop, emails and Facebook posts. Drop in sessions will take place at the Village Hall on the 2nd and 9th October between 10am-12noon. After the consultation finished the steering group will need to review all the feedback given and make changes to the plan as required. They will then be able to submit the Plan to CBC for external review prior to the Referendum.

683. HIGHWAYS AND TRANSPORT

a. Update from Clerk

An apology has been received from CBC Highways regarding the closure of Shefford Road by CBC contractors without notice. The contractor has applied for a permit to close the road on 17th September but then thought to change the date without confirming with CBC. The Clerk has been invited to meet Lisa Swanell the head of the CBC Section 278 Highways Team with Cllr Liddiard.

684. ENVIRONMENT AND LEISURE

a. Old Road Meadow

- i. To consider plans and quotations to re-develop ORM play area.

The Clerk met with Village Trees on 6th September to discuss hedge trimming the three sides around the ORM play area, flattening the land at the far end and along the nature reserve side to see work required to create a small pitch area to the far end. Cost would be £500

Proposed Cllr Thompson/Seconded Cllr Merryweather. Resolved that the Clerk progress installation works at a cost of £500. Carried.

b. HM The Queen's Platinum Jubilee

- i. To consider participation in HM The Queen's Platinum Jubilee events.

Council discussed the costs involved in purchasing torches and beacons for celebrating the jubilee and also the manpower required to run an event. Council agreed to encourage Meppershall Events to carry out activities. And to progress the planting of trees and the installation of benches to commemorate HM The Queens Platinum Jubilees.

Proposed Cllr Thompson/Seconded Cllr Chapman. Resolved that the Clerk progress tree and bench installations. Carried.

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685. HEALTH & SAFETY AND RISK MANAGEMENT

a. Old Road Meadow

- i. To receive and approve risk assessment.

Deferred to October meeting however it was noted that a fence around the ditch to the rear of 17 Lyspitt Common will be installed on 20th September.

b. Community Emergency Response Team (CERT)

- i. To consider formation of a CERT as requested by CBC.

The Clerk reported that CBC are requesting that all villages form a CERT. In essence this is a WhatsApp group with local people that would like to be involved. The CERT WhatsApp Group will link directly with BLEVEC (CBC's Emergency Volunteers Partnership) and CBC Emergency Planning Team and provide important information, intelligence and a quick form of communication should an incident occur in our area. Organisations involved in BLEVEC can offer things like 4x4 support, air craft, boat rescue, search and rescue, first-aid, food provision, transport, emotional and practical support and much more. Typically the type of help a CERT can provide is for example:

- door knocking to warn or inform people
- checking on the most vulnerable in the community and passing on any concerns or letting us know who would need extra support
- opening up a place of safety where people could go if there was an evacuation required e.g. the village hall
- passing information, pictures, videos to responders via the WhatsApp group showing impacts of potential problems

CBC have arranged a drop in sessions via MS Teams for parish representatives to attend and the Clerk has downloaded useful documents from the CBC website.

Proposed Cllr Thompson/Seconded Cllr Merryweather. Resolved that the Clerk attend the drop in sessions and create with Cllr Thompson a CERT plan is required for presentation to council. Carried.

686. PERSONNEL

a. Staffing

- i. Update on staff resignation, redundancies and job advertisement for Community and Environment Officer.

The Village Caretaker resigned from his role on 12th July 2021 giving 3 months' notice. His resignation was accepted in writing on 21st July 2021 and his final day of work will be the 25th September 2021. As the Caretaker is paid monthly in arrears he will receive normal pay on 9th September and then a pro-rata payment on 9th October (calculation Monthly gross salary/number of working days in month (22) x number of days worked (18)).

Redundancy meetings held with the Greenspace Officer as required.

One application has been received for the new Community and Environment Officer role.

- ii. To agree on interview panel for Community and Environment Officer role.

It was agreed that Cllr Merryweather, the Clerk and one other would conduct interviews by the end of October.

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687. CLOSE OF THE PUBLIC MEETING

The Chairman reminded everyone to clean their table and chair with the antibacterial wipes provided and that the next meeting would be the 11th October in the Village Hall and declared the meeting closed at 9:05pm.

Where no signature exists in this electronic version, a hard copy version is available for inspection from the Clerk.

Glossary

- ACV = Asset of Community Value
- CBC = Central Bedfordshire Council
- MPC = Meppershall Parish Council
- MVH = Meppershall Village Hall & MVHT = Meppershall Village Hall Trustees
- ORM = Old Read Meadow Nature Reserve
- VAS = Vehicle activated sign